

CITY OF HAMILTON, MISSOURI

BILL NO. 1010181

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 20 SUBCHAPTER I OF THE CITY CODE REGARDING CITY ADMINISTRATOR DUTIES.

Be it ordained by the Board of Aldermen of the City of Hamilton, Missouri as follows:

Section 1. Chapter 20, Subchapter I of the City Code relating to the Office of City Administrator is amended by revising Section 20.860. F. to read as follows:

F. Personnel. The City Administrator shall have the following duties regarding the employees of the City:

1. To act as the personnel officer of the City and recommend an appropriate position classification system and pay plan to the Mayor and Board of Aldermen. The duties as personnel officer include the delegated authority from the Board of Aldermen to supervise all legislative employees such as the Clerk and to supervise the Police Chief.

2. After consultation with department heads, to make recommendations of advancements and pay increases of the City's employees for consideration by the Board of Aldermen.

3. To make recommendations to the Mayor and Board of Aldermen the discipline or removal of employees of the City or, if the City Administrator deems it necessary or prudent, to discipline, suspend with or without pay, or terminate any employee of the City, except for department heads, the Clerk, and the Police Chief. Any such employee action shall be reported to the Mayor and Board of Aldermen within 3 business days of such action.

4. To hire employees for positions approved in the City Budget, except for the positions of department head, the City Clerk, and the Police Chief.

Section 2. That all ordinances or parts of ordinances therefore enacted which are in conflict herewith is hereby repealed.

Section 3. It is the intent of the Board of Aldermen that this amendment be made a part of the City Code and such inclusion shall have the same force and effect as if the ordinance had been included in the original code at the time of its adoption by the Board of Aldermen.

Section 4. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof,

irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 5. This ordinance shall be in full force and effect from and after the date of its passage and approval.

A copy of this Ordinance has been made available for public inspection prior to its adoption by the Board of Aldermen and this bill was read by title in the open meeting two times prior to its final passage.

Adopted by the Board of Aldermen this 10th day of October 2018.

Travis Trosper, President of
Board of Aldermen

Approved this 10th day of October 2018

Winford Gilliam, Mayor

Attest: _____
Debra Davis, City Clerk