

**City Council Meeting  
April 11, 2018  
City Hall Meeting Room**

The meeting was called to order by Mayor Winford Gilliam on April 11, 2018 at 5:31 p.m. Alderman Fast, Alderman Alexander and Alderman Trospen answered roll call. Alderwoman Kavanaugh was absent. City Administrator Jean Van Iperen, City Attorney Robert Cowherd and City Clerk Debra Davis were present.

Alderman Fast made a motion to approve the agenda. Alderman Alexander seconded the motion. Vote: Fast – aye, Alexander – aye, and Trospen - aye, Kavanaugh – absent

Mayor Gilliam presented Bill Number 0411181/ Ordinance Number 1675 – An Ordinance Declaring The Results For The Municipal Election Of The City Of Hamilton, Missouri, Held On April 3, 2018. Alderman Alexander read Bill Number 0411181/Ordinance Number 1675 for the first time. Alderman Fast read Bill Number 0411181/Ordinance Number 1675 for the second time. Alderman Alexander made a motion to approve Bill Number 0411181/Ordinance Number 1675. Alderman Trospen seconded the motion. Vote: Alexander –aye, Fast – aye and Trospen – aye, Kavanaugh – absent

Alderman Alexander made a motion to adjourn Sine Die. Alderman Fast seconded the motion. Vote: Trospen – aye, Alexander – aye, Fast – aye, Kavanaugh – absent

Oath of Office was administered by City Clerk Debra Davis to Keith Gilbert for the position of East Alderman and Cameron Fast for the position of West Alderman.

The meeting was called to order and resumed by Mayor Winford Gilliam at 5:36 p.m. Alderman Alexander, Alderman Trospen, Alderman Fast and Alderman Gilbert answered roll call. City Administrator Jean Van Iperen, City Attorney Robert Cowherd and City Clerk Debra Davis were present.

Mayor Gilliam presented Resolution Number R-2018-1, A Resolution Approving President of the Board of Aldermen. Alderman Alexander made a motion to approve the appointment of Alderman Trospen as the President of the Board of Aldermen. Alderman Fast seconded the motion. Vote: Alexander – aye, Moss – aye, Gilbert - aye and Alderman Trospen - abstain

Alderman Trospen made a motion to approve the bills for March 2018 as presented. Alderman Alexander seconded the motion. Vote: Fast – aye, Alexander– aye, Trospen– aye, Gilbert - aye

Alderman Trospen made a motion to approve March 14, 2018 Council Meeting Minutes. Alderman Fast seconded the motion. Vote: Alexander – aye, Fast – aye, Trospen – aye, Gilbert – aye

**State Auditor Introduction and Discussion - Auditor Todd Schuler, Audit Manager, spoke to the Council regarding the residents' request for an audit. He introduced Tessa Rsatsi and Amanda Flanigan as the two primary auditors. The main focus of the audit is the last fiscal year and up to current date. The audit will cost approximately \$35-50K and should be completed by the end of the calendar year. He left his business cards for the audience to take if they have questions or concerns and would like to call him.**

**Mayor Gilliam presented Bill Number 0411182/ Ordinance Number 1676 – An Ordinance Authorizing The City Of Hamilton, Missouri, To Enter Into A Personal Property Lease Purchase Transaction, The Proceeds Of Which Will Be Used To Pay The Costs Of Acquiring And Installing Materials To Rebuild Certain City Streets; And To Approve The Execution Of Certain Documents In Connection Therewith. Alderman Fast read Bill Number 0411182/Ordinance Number 1676 for the first time. Alderman Gilbert read Bill Number 0411182/Ordinance Number 1676 for the second time. Alderman Trospen made a motion to approve Bill Number 0411182/Ordinance Number 1676. Alderman Alexander seconded the motion. Vote: Alexander –aye, Fast – aye and Trospen – aye, Gilbert – aye**

**Public Participation – I.B. Fugate made the Board aware of the erosion from runoff onto his property. City Administrator Van Iperen advised Mr. Fugate that is part of her Administrator Report to be discussed later in the meeting.**

**Police Department – Chief Locke attended and presented her report for March 2018. Chief Locke continued, speaking about the Charger as not a good fit for the department; there is no room for all the gear the officers carry which includes equipment for first responder medical attention. The current vehicle will be out of warranty in 6K miles and then all repairs will be at the City's expense. Chief Locke went on to discuss the merits of a Lease Program vs. buying the new vehicle outright. She further stated the cost to the City on the Lease Program would not increase, but would decrease slightly and at the end of the lease the vehicle could be purchased for \$1.00. Aldermen Fast and Alexander were in favor of the trade and lease program. Aldermen Trospen and Gilbert were not in favor. Alderman Gilbert would like to see what the cost would be for an extended warranty on the current vehicle. He also stated until the streets get the attention they need, the City should not spend money needlessly.**

**Public Works Dept Report – City Administrator gave the report.**

**People Service Report – City Administrator presented the monthly report.**

**City Administrators Report –**

- a. Erosion Concern on I.B. Fugates' Property – Mr. Fugate would like the City to redirect the three tubes located near his property so runoff will not continue to erode his property. The City Administrator and Public Works Supervisor went to investigate. Lincoln street is half in and half out of the City, with the other half being Hamilton Township property. The Townships' tube goes North/South and the City's is East/West. When the City Administrator, contacted Donny**

- Cox with the Hamilton Township, he stated the water from the tubes had been diverted when the Alden's lived there. Jean is waiting on reports from the City Engineer, Cary Sayre, to address the problem.
- b. **Update on CDBG Water Grant – The City should get the environmental information back by the 15<sup>th</sup> of April, and the Administrator anticipates that we will be able to proceed.**
  - c. **Sidewalk Replacement – Jean is applying for a grant. If the City is awarded she is hoping to replace the walking bridges around town and put in a safe path to school.**
  - d. **Lake Level Update –45” below the spillway. To be discussed later in the meeting.**
  - e. **Records Retention Program – The City Clerk, Debra Davis, has started creating a retention schedule and cleaned up and destroyed outdated documents. The process is ongoing.**
  - f. **4<sup>th</sup> Of July Fireworks – The City Administrator wanted the Council to consider allowing fireworks on days other than what is stipulated in our current ordinance. When the holiday falls in the middle of the week (Wednesday/Thursday) would the City allow for the discharge of fireworks on the previous weekend or post weekend? The Council asked the City Attorney to amend the current ordinance to include the weekend before/after dependant on day of the week 4<sup>th</sup> of July falls.**
  - g. **Smoke Testing – Scheduled with MRWA for April 12, 2018. It will extend from the City to the NE Lagoon, Hillcrest Manor, end of Bird Street and other locations.**
  - h. **Sewer Backflow Cleaning – The City Administrator was unable to get any quotes for cleaning out residential backflows. The companies contacted stated they did not want to assume the responsibility if they were not reassembled correctly.**
  - i. **Wastewater Study Update – Allstate Consultants are still working on the Wastewater Study. Engineer Cary Sayre stated land application is the best way to dispose of lagoon sludge and would like the City to contact all landowners around the lagoons so appropriate land can be available to the City. Jean asked if any of the Aldermen would be willing to help facilitate a meeting with the property owners. Aldermen Gilbert and Fast said they could attend.**
  - j. **Pool Fees – Shari Kipp, Pool Manager, would like to increase the cost of Season passes \$5.00, pool parties from \$200.00 to \$225.00 and Aerobics from \$2.00 to \$3.00. Alderman Fast made a motion to approve the rate changes as specified. Alderman Trospen seconded the motion. Vote: Trospen – aye, Fast – aye, Gilbert – aye, Alexander - aye**

**Water Conservation Phase Discussion/Action - The Board needs to consider going into Phase II of the Water Conservation Plan at 48”. This phase is mandatory conservation and restricts water use. The City Administrator asked the Board if they would like to make any changes to the existing Ordinance since it hadn't been looked at for several years. There was discussion but no decision was made by the Board.**

**MODOT TAP Grant – Downtown Sidewalk and traffic calming design were in the packets. The City Administrator asked if there are any changes the Aldermen would like. The plan needs to be submitted in the next week or so. Once MODOT approves the plan, the City can go to bid. The grant covers up to \$140K and the City will need to pay the remaining cost.**

**Landlord/Tenant Responsibility Statute – There was much discussion for solutions to bad debt utility. City Administrator, Jean Van Iperen, stated with the \$300.00 deposit and correcting utility billing by following the ordinance has reduced bad debt tremendously. As a matter of fact there was no bad debt in 2017. Alderman Fast made a motion to follow State Statute. Alderman Alexander seconded the motion. Vote: Fast – aye, Trospen – nay, Alexander – aye, Gilbert – abstain**

**Tim Leader addressed the Council regarding his high utility bill, the result of a 188K leak. He would like the Council to meet him half way and forgive half the bill. Alderman Trospen made a motion to forgive half of Tim Leader’s bill. Alderman Gilbert seconded the motion. Trospen – aye, Fast – nay, Gilbert – aye, Alexander – aye**

**Outside City Water Rate Discussion – Alderman Fast would like to raise the rate to the next step at 200%. This item will be on the June agenda to increase rates with new budget.**

**Alderman Fast made a motion to go into closed session at 7:44pm. Alderman Trospen seconded the motion.**

**Roll Call Vote: Gilbert –aye  
Fast – aye  
Alexander – aye  
Trospen – aye**

**Debra Davis  
City Clerk**