

**City Council Meeting  
May 13, 2015  
City Hall Meeting Room**

The meeting was called to order by Mayor Winford Gilliam on May 13, 2015 at 5:30 p.m. Alderwoman Kavanaugh, Aldermen Sweiven, Moss and Trospen answered roll call. City Administrator Dale Wallace, Legal Counsel Robert Cowherd and City Clerk Debra Davis were present.

Aldermen Trospen made a motion to approve the agenda. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trospen - aye.

Mayor Gilliam presented Bill Number 0419153/Ordinance Number 1554 – Tabled From the Previous Council Meeting. Vacation of an Alley. Alderwoman Kavanaugh read bill number 0419153/ordinance number 1554 for the first time. Alderman Trospen read bill number 0419153/ ordinance number 1554 for the second time. Alderman Moss made a motion to approve the bill number 0419153/ordinance number 1554. Alderman Trospen seconded the motion. Vote: Kavanaugh – nay, Sweiven – aye, Moss – aye and Trospen – aye.

Mayor Gilliam presented Bill Number 0513151/Ordinance Number 1557 – The Election and Setting Forth the Duties, Salary and Term of Office of the City Clerk of Hamilton, Missouri. Alderman Moss read bill number 0513151/Ordinance Number 1557 for the first time. Alderwoman Kavanaugh read bill number 0513151/Ordinance Number 1557 for the second time. Alderman Moss made a motion to approve the bill number 0513151/Ordinance Number 1557. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trospen – aye.

Mayor Gilliam presented Resolution Number R-2015-5 – The Appointment of the Police Chief. Alderman Moss made a motion to approve the appointment of Ron Faulkner to the Office of Chief of Police. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trospen – aye

Mayor Gilliam presented Bill Number 0513152/Ordinance Number 1558 – The Salary and Establishing Duties of the Police Chief of Hamilton, Missouri. Alderman Moss read bill number 0513152/Ordinance Number 1558 for the first time. Alderman Trospen read bill number 0513152/Ordinance Number 1558 for the second time. Alderwoman Kavanaugh made a motion to amend and approve bill number 0513152/Ordinance Number 1558, without the stated 2.5% raise. Alderman Moss seconded the motion to amend. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trospen – nay.

Mayor Gilliam presented Bill Number 0513153/Ordinance Number 1559 – The Mayor to Enter into a Contract for Legal Services with Chapman and Cowherd P.C. Alderwoman Kavanaugh read bill number 0513153/Ordinance Number 1559 for the first time. Alderman Trosper read bill number 0513153/Ordinance Number 1559 for the second time. Alderwoman Kavanaugh made a motion to approve bill number 0513153/Ordinance Number 1559. Alderman Moss seconded the motion to approve bill number 0513153/Ordinance Number 1559. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – nay.

Alderman Moss made a motion to approve the bills for April 2015 as presented. Alderman Sweiven seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trosper - aye.

Alderman Moss made a motion to approve April 14, 2015 Council Meeting minutes. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss \_ aye and Trosper - aye.

Public Participation – Melissa Glodo presented a proposal for a community information board. It would be 4'X8' and located south side of the flagpole near Hamilton Bank. She would maintain it and if she left her position then the Chamber of Commerce would delegate the duty to another. Mayor Gilliam donated the permit fee. Alderman Moss made a motion to approve the project as stated. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss \_ aye and Trosper - aye.

Discussion of weekly Farmers Market – presented by Jessica Green, Chamber of Commerce President. Would like approval to close E.R. Penney Dr during the hours of 4p-7p every Friday starting May 29, 2015 thru October 30, 2015. The Chamber of Commerce will oversee all aspects of the market. See attached for the application to participate, as well as the rules and guidelines. Alderman Moss made a motion to approve the Farmers Market as presented by Ms. Green. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss \_ aye and Trosper - aye.

Ron Faulkner Police Chief was in attendance and gave his activity report for April 2015. Chief Faulkner announced the 10<sup>th</sup> Annual Kid Fish to be held on May 30, 2015. He stated that there were 112 kids in attendance in 2014. All donations are used for prizes for the kids and anyone wishing to donate may give it to City Hall or the Police Department. Discussion went on to include the new police vehicle, personnel and their scheduled duties. Mayor Gilliam stated that Chief Faulkner may have to fill police officer Robert Norris's position. There was extensive discussion regarding the writing of tickets in which Mayor Gilliam sited a case where an individual told him he had been stopped two times for the same offense, speed in excess of 20mph, and was only given a warning both times. There was

some mention of revenue from tickets in which Attorney Robert Cowherd spoke up and said that there is or would be legislation regarding the number of tickets written in smaller cities not to exceed 15% of the budget; to ensure that ticket writing does not become a source of revenue.

City Administrator Dale Wallace gave the update for the Public Works Department (See Attached Report). Discussion to get part time employees to help with filling pot holes. A suggestion of work release with Chillicothe was discussed and Dale Wallace will look into that. There was some discussion of electronic meter reading as a faster more accurate method.

#### **City Administrator Report.**

- a. **Water Project Update – Documents at USDA awaiting their approval.**
- b. **Little Otter Creek Wholesale Water Commission – Attorney Cowherd had some concerns with the contract (see attached email). Alderman Moss is on the board for the commission and had stated there was a need for an alternate. Alderman Moss made a motion to appoint Mayor Gilliam as the alternate. Alderwoman Kavanaugh seconded the motion. Roll Call: Kavanaugh – aye, Sweiven – aye, Moss \_ aye and Trospers - aye.**

**2015-2016 Budget- Second Review – Dale Wallace, City Administrator, presented the budget to the Council for review**

**Mayor Gilliam presented Bill Number 0513154/Ordinance Number 1560 – Amend City Code 23.120 City Clerk’s work hours. Alderman Trospers read bill number 0513154/Ordinance Number 1560 for the first time. Alderwoman Kavanaugh read bill number 0513154/Ordinance Number 1560 for the second time. Alderman Moss made a motion to approve bill number 0513154/Ordinance Number 1560. Alderman Trospers seconded the motion to approve bill number 0513154/Ordinance Number 1560. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trospers – aye.**

**Mayor Gilliam presented Bill Number 0513155/Ordinance Number 1561 – Establishing Building Permit Fees and an Effective Date. Alderwoman Kavanaugh read bill number 0513155/Ordinance Number 1561 for the first time. Alderman Moss read bill number 0513155/Ordinance Number 1561 for the second time. Alderwoman Kavanaugh made a motion to approve bill number 0513155/Ordinance Number 1561. Alderman Moss seconded the motion to approve bill number 0513155/Ordinance Number 1561. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trospers – aye.**

**Mayor Gilliam presented Bill Number 0513156/Ordinance Number 1562 – Amend Sections 20.500 and 27.610 of the City Code relating to City Collector of the City Code due to vote to make position appointed. Alderman Trospers read bill number 0513156/Ordinance Number 1562 for the first time. Alderwoman Kavanaugh read bill number 0513156/Ordinance Number 1562 for the second time. Alderwoman**

**Kavanaugh made a motion to approve bill number 0513156/Ordinance Number 1562. Alderman Sweiven seconded the motion to approve bill number 0513156/Ordinance Number 1562. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.**

**Mayor Gilliam presented Resolution Number R-2015-6 – Appointment of the City Tax Collector. Alderman Moss made a motion to approve the appointment of Debra Davis to the position of City Tax Collector. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye**

**Approve street closure (ER Penney Dr) for the MSQC Glamper Show – June 5&6. Alderwoman Kavanaugh made a motion to approve the street closure. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye**

**Review and approve bids for surplus property, accepting highest bid on all items. Alderwoman Kavanaugh made a motion to approve the bids on all items. Alderman Trosper seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye**

**Review and Approve Conditional Use Permit-309 W. Arthur St. Alderman Trosper made a motion to approve the Conditional Use Permit. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye**

**Alderman Trosper made a motion to go into closed session at 7:34 p.m. Alderman Moss seconded the motion.**

**Roll Call Vote: Kavanaugh –aye,  
Sweiven – aye,  
Moss – aye  
Trosper –aye.**

**Dale Wallace  
City Administrator**