

**City Council Meeting  
August 12, 2015  
City Hall Meeting Room**

The meeting was called to order by Mayor Winford Gilliam on August 12, 2015 at 5:30 p.m. Alderwoman Kavanaugh, Aldermen Sweiven, Moss and Trospen answered roll call. City Administrator Dale Wallace, City Clerk Debra Davis and Legal Counsel Robert Cowherd were present.

Mayor Gilliam presented Bill Number 0812151/Ordinance Number 1571 – An Ordinance Setting Levy For Property Taxes For The City Of Hamilton, Missouri, For The Year 2015 For General, Library, Parks, And Debt Service Funds. Alderwoman Kavanaugh read bill number 0812151/ordinance number 1571 for the first time. Alderman Moss read bill number 0812151/Ordinance Number 1571 for the second time. Alderwoman Kavanaugh made a motion to approve the bill number 0812151/Ordinance Number 1571. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trospen – aye.

Alderman Moss made a motion to approve the agenda. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trospen - aye.

Alderman Trospen made a motion to approve the bills for July 2015 as presented. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trospen - aye.

Alderwoman Kavanaugh made a motion to approve July 8, 2015 Council Meeting minutes. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trospen - aye.

Public Participation – Residents asked about an RV Park on McGaughey stating that they do not want that in their neighborhood. Mayor Gilliam advised the residents the first step is to see the Planning and Zoning Committee first. City Attorney Cowherd further explained the process. Mr. & Mrs Hansen and Mr. & Mrs. Dunscombe were at the meeting for/against an alley way abandonment. (doc 1) Advised by City Attorney Cowherd advised the parties the first step is at the Planning and Zoning Committee which is to meet at some time in early September. A resident inquired about meters being replaced and was advised that replacement wouldn't be until after the new water lines go in and was dependent on what money was left in the budget after said project.

Ron Faulkner Police Chief was in attendance and introduced Part-time Officer Caleb Clements to the Council. He gave his activity report for July 2015. (doc 2)

City Administrator Dale Wallace gave the update for the Public Works Department. (doc 3)

**City Administrator Report.**

- a. **Business License Update –** Have several businesses without a valid license. City Attorney Cowherd stated that there are several actions that can be taken...write tickets, talk to the Judge and/or file suit (doc 4)
- b. **Old Barn at Water Tower –** Mayor stated there was interest some interest by a resident to purchase and salvage the old barn. The barn is to be put out to bid for tear down and salvage. Alderman Moss made a motion to let the barn be put out to bid. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trospen – aye

Mayor Gilliam presented Bill Number 0812152/Ordinance Number 1572 – An Ordinance Authorizing The City Of Hamilton To Enter Into A Contract With People Services, Inc. For Operation And Maintenance services In Regard To Water And Waste Water Plants. Alderwoman Kavanaugh read bill number 0812152/Ordinance Number 1572 for the first time. Alderman Trosper read bill number 0812152/Ordinance Number 1572 for the second time. Alderman Moss made a motion to approve the bill number 0812152/Ordinance Number 1572. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.

Mayor Gilliam presented Bill Number 0812153/Ordinance Number 1573 – An Ordinance Authorizing The City Of Hamilton To Enter Into A Contract With Lamp, Rynearson & Associates, Inc. dba Larkin Aquatics For Design And Engineering Services In Regard to Swimming Pool Improvements (doc 5). Alderman Trosper read bill number 0812153/Ordinance Number 1573 for the first time. Alderwoman Kavanaugh read bill number 0812153/Ordinance Number 1573 for the second time. Alderman Moss made a motion to approve the bill number 0812153/Ordinance Number 1573. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.

Mayor Gilliam presented Bill Number 0812154/Ordinance Number 1574 – An Ordinance Amending The Budget Of the City Of Hamilton, Missouri For Fiscal Year Ending June 30, 2016. Alderwoman Kavanaugh read bill number 0812154/Ordinance Number 1574 for the first time. Alderman Trosper read bill number 0812154/Ordinance Number 1574 for the second time. Alderman Moss made a motion to approve the bill number 0812154/Ordinance Number 1574. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.

Mayor Gilliam presented Bill Number 0812155/Ordinance Number 1575 – An Ordinance Of The city Of Hamilton, Missouri, to Establish A Procedure To disclose Potential Conflicts Of Interest and Substantial Interests For Certain Municipal Officials. . Alderwoman Kavanaugh read bill number 0812155/Ordinance Number 1575 for the first time. Alderman Trosper read bill number 0812155/Ordinance Number 1575 for the second time. Alderman Moss made a motion to approve the bill number 0812155/Ordinance Number 1575. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.

Personnel Manual Update Discussion – Second Review, need feedback with questions or possible changes

Alderman Trosper inquiring on the progress with the waterline project, City Administrator Dale Wallace stated that the USDA needs to approve changes in the progress to get approval. Allen Gentry has recorded 79 easements to date and has 30 more to go to the Records Office. Total easements needed is approximately 300.

Alderman Moss made a motion to go into closed session at 7:15 p.m. Alderwoman Kavanaugh seconded the motion.

Roll Call Vote: Kavanaugh – aye  
Sweiven – aye  
Moss – aye  
Trosper – aye

Debra Davis  
City Clerk

**City Council Meeting  
September 9, 2015  
City Hall Meeting Room**

The meeting was called to order by Mayor Winford Gilliam on September 9, 2015 at 5:30 p.m. Alderwoman Kavanaugh, Aldermen Sweiven, and Moss answered roll call. City Administrator Dale Wallace, City Clerk Debra Davis and Legal Counsel Robert Cowherd were present. Alderman Trosper arrived 6:15 p.m.

Alderwoman Kavanaugh made a motion to approve the agenda. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trosper - absent.

Alderwoman Kavanaugh made a motion to approve the bills for August 2015 as presented. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trosper - absent.

Alderwoman Kavanaugh made a motion to approve August 12, 2015 Council Meeting minutes. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trosper - absent.

**Public Participation – Cindy Fickess inquired about why easements were needed for the new water lines. City Administrator, Dale Wallace, advised that the USDA requires the City of Hamilton to have written easements on file. There was discussion about who is responsible for mowing the ditches around town; the Mayor said at the Zoning Board Meeting it was determined that it is the responsibility of the property owner to make sure their ditches are mowed. There were complaints that owners cannot get into the ditches. Then Mr. Luther went on to ask about the Reservoir and the Mayor responded that he has instructed the City employees to clean it up.**

**Request from Bud Motsinger – Would like the City to abate some of the delinquent real estate tax and penalties for two properties that he is interested in buying. See attached letter and pictures for details (doc.1-3).**

**Alderman Moss made a motion to abate all taxes older than 5 years and all tax penalties for the two properties Mr. Motsinger is purchasing from the County. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – nay, Moss - aye and Trosper - absent.**

**Ron Faulkner Police Chief was in attendance and gave his activity report for August 2015. (doc. 4)**

**City Administrator Dale Wallace gave the update for the Public Works Department. (doc. 5)**

- City Administrator Report –**
- a. Water Project Update**
  - b. Budget Document**

**Mayor Gilliam presented Bill Number 0909151/Ordinance Number 1575 – Authorizing \$500,000 General Obligation Swimming Pool Bond Series 2015. Alderwoman Kavanaugh read Bill Number 0909151/Ordinance Number 1575 for the first time. Alderman Moss read Bill Number 0909151/Ordinance Number 1575 for the second time.**

**Alderswoman Kavanaugh made a motion to approve the Bill Number 0909151/Ordinance Number 1575. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – absent.**

**Mayor Gilliam presented Bill Number 0909152/Ordinance Number 1576 – An Ordinance Amending The Budget Of The City Of Hamilton, Missouri For Fiscal Year Ending June 30, 2016. Alderman Moss read Bill Number 0909152/Ordinance Number 1576 for the first time. Alderswoman Kavanaugh read Bill Number 0909152/Ordinance Number 1576 for the second time. Alderman Moss made a motion to approve the Bill Number 0909152/Ordinance Number 1576. Alderswoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – absent.**

**Mayor Gilliam presented Bill Number 0909153/Ordinance Number 1577 – An Ordinance Approving the Issuance Of Liquor Licenses. Alderman Moss read Bill Number 0909153/Ordinance Number 1577 for the first time. Alderswoman Kavanaugh read Bill Number 0909153/Ordinance Number 1577 for the second time. Alderman Moss made a motion to approve the Bill Number 0909153/Ordinance Number 1577. Alderswoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.**

**Mayor Gilliam presented Bill Number 0909154/Ordinance Number 1578 – An Ordinance Authorizing The City Of Hamilton To Enter Into A Contract With Patricia Becraft. Dba Becraft Web Design In Regard To Website Design Services. Alderswoman Kavanaugh read Bill Number 0909154/Ordinance Number 1578 for the first time. Alderman Moss read Bill Number 0909154/Ordinance Number 1578 for the second time. Alderman Moss made a motion to approve the Bill Number 0909154/Ordinance Number 1578. Alderman Trosper seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.**

**Mayor Gilliam presented Bill Number 0909155/Ordinance Number 1579 – An Ordinance Amending Sections 50.030, 50.042, And 50.044 of The City Code Relating To Liquor Regulations, And Setting An Effective Date. Alderswoman Kavanaugh read Bill Number 0909155/Ordinance Number 1579 for the first time. Alderman Moss read Bill Number 0909155/Ordinance Number 1579 for the second time. Alderman Moss made a motion to approve Bill Number 0909155/Ordinance Number 1579. Alderman Trosper seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.**

**Personnel Manual Update Discussion – Second Review, need feedback with questions or possible changes**

**Alderman Trosper inquiring on the progress with the waterline project, City Administrator Dale Wallace stated that the USDA needs to approve changes in the progress to get approval.**

**Alderman Moss made a motion to go into closed session at 7:15 p.m. Alderswoman Kavanaugh seconded the motion.**

**Roll Call Vote: Kavanaugh – aye  
Sweiven – aye  
Moss – aye  
Trosper – aye**

**Debra Davis  
City Clerk**

**City Council Meeting  
October 14, 2015  
City Hall Meeting Room**

**The City Council Meeting was called to order by Mayor Winford Gilliam on October 14, 2015 at 5:34 p.m. Alderwoman Kavanaugh, Aldermen Sweiven, Alderman Trosper, and Moss answered roll call. City Administrator Dale Wallace, City Clerk Debra Davis and Legal Counsel Robert Cowherd were present.**

**Alderwoman Kavanaugh made a motion to approve the agenda. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trosper - aye.**

**Alderwoman Kavanaugh made a motion to approve the bills for September 2015 as presented. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trosper - aye.**

**Alderwoman Kavanaugh made a motion to approve September 9, 2015 Council Meeting minutes. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trosper - aye.**

**Public Participation – Shelly Reed talked to the council regarding Caldwell County’s awarded funds for walking trails and they would like to have one in the City of Hamilton, possibly out at the lake/resevoir area. There was general discussion of safety and responsibility Alderwoman Kavanaugh made a motion of interest in allowing a walking trail in the City of Hamilton. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trosper - aye.**

**Debbie Hunt spoke to the council about a house (207 W 8<sup>th</sup> St) in town that is in disrepair, abandoned for several years with broken windows and siding (asbestos) falling off the house. Feral cats/skunks inhabiting. The Mayor stated that we will get nuisance officer to issue citations and they will have to appear in court. The subject of pot holes came up regarding 8<sup>th</sup> St and the Mayor said he would add it to the list for getting them filled.**

**Ron Faulkner Police Chief was in attendance and gave his activity report for August 2015. (doc. 1)**

**City Administrator Dale Wallace gave the update for the Public Works Department. (doc. 2)**

**City Administrator Report –**

- a. Water Main Project has gone to bid – Final bids have to be in by 1PM, November 4, 2015**
- b. City Website/Text Caster Update – Should be up by end of month.**
- c. Pool Improvement Update – There will be a formal presentation at November 4<sup>th</sup> council meeting. (doc 3)**

**Mayor Gilliam presented Bill Number 1014151/Ordinance Number 1580 – An Ordinance Authorizing The City Of Hamilton To Enter Into A Contract For Health Insurance For Employees With Blue Cross Blue Shield Through Agent Michael Brown. Alderman Trosper read Bill Number 1014151/Ordinance Number 1580 for the first time. Alderwoman Kavanaugh read Bill Number 1014151/Ordinance Number 1580 for the second time. Alderman Moss made a motion to approve the Bill Number 1014151/Ordinance Number 1580. Alderman Trosper seconded the motion. Vote: Kavanaugh – nay, Sweiven – aye, Moss – aye and Trosper – aye.**

**Mayor Gilliam presented Bill Number 1014152/Ordinance Number 1581 – An Ordinance Authorizing The Mayor Of The City Of Hamilton To Enter Into A Contract To Sell Water To Caldwell County Public Water Supply District No. 2, And For the City Do All Acts To Perform Such Contract. Alderman Trosper read Bill Number 1014152/Ordinance Number 1581 for the first time. Alderwoman Kavanaugh read Bill Number 1014152/Ordinance Number 1581 for the second time. Alderman Moss made a motion to approve the Bill Number 1014152/Ordinance Number 1581. Alderman Trosper seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.**

**Mayor Gilliam presented Bill Number 1014153/Ordinance Number 1582 – An Ordinance Amending Certain Provisions Of the Hamilton City Code To Comply With Missouri Senate Bill No 5 Relating To Penalties, Court Procedures, And Speeding Violations. Alderman Trosper read Bill Number 1014153/Ordinance Number 1582 for the first time. Alderwoman Kavanaugh read Bill 1014153/Ordinance Number 1582 for the second time. Alderman Trosper made a motion to approve the Bill Number 1014153/Ordinance Number 1582. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.**

**Mayor Gilliam presented Bill Number 1014154/Ordinance Number 1583 – An Ordinance Amending Chapter 90.060 Of The city Code Relating to Utility Deposits. Alderman Trosper read Bill Number 1014154/Ordinance Number 1583 for the first time. Alderwoman Kavanaugh read Bill Number 1014154/Ordinance Number 1583 for the second time. Alderman Moss made a motion to approve the Bill Number 1014154/Ordinance Number 1583. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye.**

**Mayor Gilliam presented Bill Number 1014155/Ordinance Number 1584 – An Ordinance Amending Chapter 65 Of the City Code Relating To Yard Sales By Adding A New Section On Signage. Alderwoman Kavanaugh read Bill Number 1014155/Ordinance Number 1584 for the first time. Alderman Trosper read Bill Number 1014155/Ordinance Number 1584 for the second time. Alderman Moss made a motion to approve Bill Number 1014155/Ordinance Number 1584. Alderman Trosper seconded the motion. Vote: Kavanaugh – nay, Sweiven – aye, Moss – aye and Trosper – aye.**

**Personnel Manual Update Discussion – Third Review, Council members provided feedback and suggestions for changes. The City Administrator will make the changes and present the manual at the next council meeting.**

**Alderman Trosper made a motion to adjourn at 6:45 p.m. Alderman Moss seconded the motion.**

**Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trosper – aye**

**Hamilton Civic Progress Corporation  
October 14, 2015  
City Hall Meeting Room**

**The Hamilton Civic Progress Corporation meeting was called to order by Mayor Winford Gilliam on October 14, 2015 at 5:30 p.m. Alderwoman Kavanaugh, Aldermen Sweiven, Alderman Trospen, and Moss answered roll call. City Administrator Dale Wallace, City Clerk Debra Davis and Legal Counsel Robert Cowherd were present.**

**Alderwoman Kavanaugh made a motion to approve March 11, 2015 Hamilton Civic Progress Corp. Meeting minutes. Alderman Moss seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trospen - aye.**

**The Elections of Officers was held**

**Alderman Moss made a motion to elect Mayor Gilliam as President of the Board. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trospen - aye.**

**Alderman Moss made a motion to elect Alderman Trospen Vice President of the Board. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trospen - aye.**

**Alderman Moss made a motion to elect Alderwoman Kavanaugh Secretary/Treasurer of the Board. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trospen - aye.**

**Alderman Trospen made a motion to approve an easement request. Alderwoman Kavanaugh seconded the motion to approve. Vote: Kavanaugh – aye, Sweiven – aye, Moss - aye and Trospen - aye.**

**Alderman Moss made a motion to adjourn the Hamilton Civic Progress Corp. Meeting at 5:33 p.m. Alderwoman Kavanaugh seconded the motion.**

**Vote: Kavanaugh – aye, Sweiven – aye, Moss – aye and Trospen – aye**