

**City Council Meeting
Special Meeting
August 09, 2017
City Hall Meeting Room**

The meeting was called to order by Mayor Winford Gilliam on August 09, 2017 at 5:30 p.m. Alderman Alexander, Alderman Trospen and Alderwoman Kavanaugh answered roll call. City Administrator Jean Van Iperen, City Attorney Robert Cowherd and City Clerk Debra Davis were present.

The Appointment of a new West Alderman to fulfill the remainder of Mr. Moss' term. There were two letters of interest, one from Cameron Fast and one from Bill Englert. Mr. Fast was present in the audience and Mr. Englert was absent. Mayor Gilliam nominated Mr. Fast for the position of West Alderman. Alderwoman Kavanaugh made a motion to approve Mr. Fast to the position and Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Trospen – aye, and Alexander - aye

Mr. Fast was sworn in as West Alderman

Alderman Alexander made a motion to adjourn at 5:34pm. Alderwoman Kavanaugh seconded the motion.

Roll Call Vote: Kavanaugh –aye
Trospen – aye
Alexander – aye

**City Council Meeting
Regular Session
August 09, 2017
City Hall Meeting Room**

The meeting was called to order by Mayor Winford Gilliam on August 09, 2017 at 5:34 p.m. Alderman Alexander, Alderman Trospen, Alderman Fast and Alderwoman Kavanaugh answered roll call. City Administrator Jean Van Iperen, City Attorney Robert Cowherd and City Clerk Debra Davis were present.

A public hearing was held for setting of the property tax rate for 2017.

Mayor Gilliam presented Bill Number 0809171 Ordinance Number 1649 – An Ordinance Setting Levy For Property Taxes For The City Of Hamilton, Missouri, For the Year 2017 For General, Library, Parks, And Debt Service Funds. Alderman Alexander read Bill Number 0809171 Ordinance Number 1649 for the first time. Alderwoman Kavanaugh read Bill Number 0809171 Ordinance Number 1649 for the second time. Alderman Trospen made a motion to approve the Bill Number 0809171 Ordinance Number 1649. Alderman Alexander seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen –aye and Fast - aye

Alderman Kavanaugh made a motion to approve the agenda. Alderman Alexander seconded the motion. Vote: Fast – aye, Alexander - aye and Trospen – aye, Kavanaugh – aye

Alderman Kavanaugh made a motion to approve the bills for July 2017 as presented. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast - aye

Alderman Kavanaugh made a motion to approve July 12, 2017 Council Meeting minutes. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast - aye

Public Participation – Mr. I.B. Fugate addressed the Council, giving them information regarding Sunshine Law/ requests and the smoke test held on August 3, 2017. The City Attorney, Robert Cowherd responded to Mr. Fugate's inquiries regarding Sunshine Law. The City Administrator, Jean Van Iperen, responded to the query regarding the smoke test and then went on to general discussion of manholes.

Police Department –Chief Locke was not present; Sergeant Cox gave the report for July 2017. (Doc 1)

Public Works Dept Report – City Administrator gave the report. (Doc 2)

People Service Report – City Administrator presented the monthly report. (Doc 3)

City Administrators Report –

- a. Smoke Test on August 3, 2017 in various areas of Hamilton. Biggest problem was identified at 7th and Davis. Public Works is working quickly to resolve. Raw sewage was discovered on private property and the owner was contacted.**
- b. A Mini Hoe is being rented for a month to work on a number of projects that will begin after 8/21.**
- c. NW MO Steam & Gas Engine Association would like use of the pool's bath house during their annual show starting August 17 through August 21, 2017. There will be a contract for the use, the association will have to staff and clean the facility. Alderman Trospen made a motion to allow the Association use of the Pool Bath House. Alderman Alexander seconded the motion. Vote: Trospen – aye, Alexander – aye, Kavanaugh –aye, and Fast - aye**
- d. Jason Kanoy spokesperson for the HOA has verbally indicated that the members on the HOA will seek water service in the district in which they currently reside. The cost of capping of those lines will be billed to the 15 homeowners in the Association.**
- e. Chief of Police Locke would like to institute a Vehicle Pursuit Policy. She would like the Council to review the draft policy and have it on the agenda for the September 2017 council meeting.**
- f. August 11, 2017 Northwest Medical Group has invited the City to sign a proclamation for National Health Care Week. The signing is scheduled for 11:30A.M.**
- g. Planning & Zoning will meet and discuss pools and fencing requirements. Letters will go out to the pool owners for next year.**

The Council received a draft ordinance adding a Chapter 43 to City Code relating to subdivisions. The City Administrator asked the Council to review for further discussion and possible action.

Meg with Missouri Star Quilt Company (MSQC) asked the Council if they would permit McGaughey Street in front of the quilt mural from stop sign to the alley to be closed from Wednesday September 20 through Sunday September 24th for additional seating for MSQC birthday bash and JCPenney Days. Alderwoman Kavanaugh made a motion to allow the street closure on the dates as listed above. Alderman Alexander seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast – aye

Mayor Gilliam presented Bill Number 0809171/Ordinance Number 1650 – An Ordinance Of The City Of Hamilton, Missouri, To Establish A Procedure To Disclose Potential Conflicts Of Interest And Substantial Interests For Certain Municipal Officials. Alderwoman Kavanaugh read Bill Number 0809171/Ordinance Number 1650 for the first time. Alderman Alexander read Bill Number 0809171/Ordinance Number 1650 for the second time. Alderwoman Kavanaugh made a motion to approve the Bill Number 0809171/Ordinance Number 1650. Alderman Alexander seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast - aye

Mayor Gilliam presented Bill Number 0809172/Ordinance Number 1651 – An Ordinance Amending Chapter 102, Sections 102.010 and 102.050 of the City Code Relating To Open Meetings And Public Records. Alderwoman Kavanaugh read Bill Number 0809172/Ordinance Number 1651 for the first time. Alderman Alexander read Bill Number 0809172/Ordinance Number 1651 for the second time. Alderwoman Kavanaugh made a motion to approve the Bill Number 0809172/Ordinance Number 1651. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast – aye

Mayor Gilliam presented Bill Number 0809173/Ordinance Number 1652 – An Ordinance Amending The Budget Of The City Of Hamilton, Missouri For Fiscal Year Ending June 30, 2018. Alderwoman Kavanaugh read Bill Number 0809173/Ordinance Number 1652 for the first time. Alderman Trospen read Bill Number 0809173/Ordinance Number 1652 for the second time. Alderwoman Kavanaugh made a motion to approve the Bill Number 0809173/Ordinance Number 1652. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast – aye

City Administrator, Jean Van Iperen submitted to the Council a request to participate in the Missouri Community Betterment Program. The City would share the cost of membership with the Chamber of Commerce at a cost to the City of \$125.00. Alderman Alexander made a motion to participate in the program. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast – aye

The City Administrator, Jean Van Iperen, asked the Council to table a Conditional Use permit for a Bed & Breakfast to be located at 405 N. Frame Street. The Planning & Zoning Board put the approval on hold until additional information was forth coming. Alderman Alexander made a motion to table approval of the permit until Planning & Zoning had time to review the additional information requested. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast – aye

Mayor Gilliam presented Bill Number 0809174/Ordinance Number 1653 – An Ordinance Authorizing The Mayor To Sign The Letter Of Conditions For Special Evaluation Assistance For Rural Communities And Households (SEARCH) Grant. Alderwoman Kavanaugh read Bill Number 0809174/Ordinance Number 1653 for the first time. Alderman Trospen read Bill Number 0809174/Ordinance Number 1653 for the second time. Alderman Trospen made a motion to approve the Bill Number 0809174/Ordinance Number 1653. Alderwoman Kavanaugh seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast – aye

Award the bid for the Ewing Street Sewer Project. There were three bids for four separate projects

	<u>Project 1</u>	<u>Project 2</u>	<u>Project 3</u>	<u>Project 4</u>	<u>Total</u>
1. C.P. Excavating	17,892.00	2,850.00	3,450.00	7,750.00	31,942.00
2. M & M Utility	22,500.00	4,800.00	5,700.00	17,000.00	50,000.00
3. Rosenbaum Plumb	30,042.00	5,940.00	6,540.00	18,942.00	56,546.00 pkg deal

Alderman Alexander made a motion to approve C.P. Excavating for all four projects. Alderman Trospen seconded the motion. Vote: Kavanaugh – aye, Alexander – aye, Trospen – aye and Fast – aye

Alderman Trospen made a motion to go adjourn at 6:49pm. Alderman Alexander seconded the motion.

**Roll Call Vote: Kavanaugh – aye
Trospen – aye
Alexander – aye
Fast - aye**

**Debra Davis
City Clerk**